



TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

TRANSPORTATION & PARKING COMMISSION

WEDNESDAY, AUGUST 10, 2016
7:30 A.M. - SPECIAL MEETING

AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. APPROVAL OF THE REGULAR MEETING MINUTES

A. July 14, 2016

(Attachment 1)

4. VERBAL COMMUNICATIONS

A. Public Speakers *(Three minute time limit per speaker for subjects not agendized.)*

B. Commissioners (information only, not for discussion)

5. COMMISSION MATTERS

A. Chairperson Report

B. Preferential Parking

(PD)

C. Cut-through traffic – next steps

D. Board and Commission Adopted Priorities

List of Priorities (Not in priority order)

1. Transportation: explore and recommend Town Council adoption of Vision Zero
2. Transportation: investigate and recommend mitigation to staff effectively discourage "cut-through" traffic and improve load capacity of roads/ highways
3. Transportation: investigate and recommend mitigation steps toward calming traffic around schools at arrival and departure times including (SR2S) programs
4. Transportation: explore transit programs for students, seniors, disabled and low income riders (ref: VTA flex)

5. Transportation: address corporate busing issues within neighborhoods and areas not currently designated for supporting such service(s)
6. Parking: coordinate with Town Council Ad Hoc committee on plans for parking structure(s)
7. Parking: investigate and recommend processes for enhancing / mitigating parking issues around high school

E. Establish Lead Commissioners for each Priority (Attachment 2)

6. DEPARTMENT MATTERS/ITEMS FOR INFORMATION

- A. PD Update
- B. PPW Director's Report - Traffic Calming on Wedgewood
- C. Transportation & Parking Projects Update FY 2016-17 (items covered as time allows)

7. COMMISSION/COMMITTEE MEETING REPORTS

- A. Town BPAC (Chair Ristow)
- B. Safe Routes to Schools (Vice-Chair Ladd)
- C. VTA BPAC (Commissioner Hertan)

8. ADJOURNMENT

Next Regular Meeting: Thursday, September 8, 2016.

Attachments*:

1. Minutes of Regular Meeting – July 14, 2016

**ATTACHMENTS ARE AVAILABLE FOR VIEWING AT THE LIBRARY AND THE UPSTAIRS CLERK BOARD*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Public Works Department at (408) 399-5770. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [29 CFR § 35.102-35.104]



TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

TRANSPORTATION & PARKING COMMISSION

THURSDAY, JULY 14, 2016
7:30 A.M. REGULAR MEETING

MINUTES

1. **MEETING CALLED TO ORDER**

The Transportation and Parking Commission Regular Meeting was called to order at 7:32 a.m. by **Acting Chair Ladd**.

2. **ROLL CALL**

<u>Present</u>	<u>Absent</u>	<u>Staff</u>
Commissioner Buxton	Chair Ristow	Matt Morley - PPW
Commissioner Crummett		Kalipo Kauwelo - PD
Vice-Chair Ladd		
Commissioner Nordmo (via telephone)		
Commissioner Snyder		
Commissioner Swing		

3. **APPROVAL OF THE JUNE 9, 2016 MINUTES – REGULAR MEETING**

MOTION: Commissioner Buxton motioned to approve the minutes for the June 9th Regular Meeting.

Seconded: Commissioner Crummett

VOTE: AYE: 5 NAY: 0 ABSTAIN: 1 ABSENT: 1

4. **VERBAL COMMUNICATIONS**

(Three minute time limit per speaker for subjects not agendaized.)

A. **Public Speakers**

Commissioner Buxton reported that BPAC Commissioner Hertan had been appointed to the 16/17 Civil Grand Jury and is currently in training.

B. **Commissioners (information only, not for discussion)**

None

5. **COMMISSION MATTERS**

A. **Chairperson Report**

No new report

B. Set new Priorities

Acting Chair Ladd introduced the updated Ad Hoc Priorities. **Director Morley** recommended reviewing each of the top priorities. The Commission reviewed each of the eight top priorities and re-worded each.

MOTION: **Commissioner Buxton** motioned to adopt the Priorities as amended in the discussion.

Seconded: **Commissioner Swing**

VOTE: AYE: 5 NAY: 0 ABSTAIN: 1 ABSENT: 1

ACTION: **Acting Chair Ladd** to send the amended Priorities to Clerk Hawkins for distribution to the Commission.

ACTION: **Commissioners** to email Clerk Hawkins which Priorities they would like to be assigned to.

C. Cut-through traffic – pilot observations

Director Morley provided a report on the cut-through traffic pilot program over the last three weekends. Commissioners commented and discussed this item.

Commissioner Snyder excused himself from the meeting at 8:33 a.m.

D. Board and Commission Adopted Priorities

1. **Traffic:** Investigate ways to deal with “cut through” traffic from Highway 17 and downtown gridlock

Previously discussed, 5.C.

2. **Parking:** Coordinate with Town Council Ad Hoc committee on plans for parking garage

Director Morley stated that he was still working offline with the developers. The next Ad Hoc Meeting would be at the beginning of August. He also reported that the Town Council’s requirements had been met: 6 BMP units, 300 parking spaces and 18 residential units, including the BMP.

3. **Electric vehicles:** ~~Deploy additional stations and expand existing locations~~ (Completed)

4. **Safety:** Encourage Town Council adoption of Vision Zero

No new report

5. **Schools:** Traffic around Schools

PPW Director Morley reported on the following items:

- Traffic study data report to the Commission at the August meeting
- Remove high school permit parking – change to the Olive Zone permit
- Green Bike lanes on both sides of Main Street to be installed
- Drop off in front of high school instead of parking
- Fisher making changes based on the traffic study recommendations

6. Technology: Investigate new parking efficiency technologies

PPW Director Morley stated that VIMOC was on hold due to lack of funding. The Town is looking for grant funding or corporate sponsorship.

7. Efficiency: Maximize use of grants and outside funding sources for all projects

PPW Director Morley indicated that a PICH (Partnerships to Improve Community Health) grant would be applied for.

E. Corporate Busing

Director Morley indicated that he had spoken with Apple and Google about their corporate busing programs. The Town has identified a possible solution: usage of the Town's north parking lot. Commissioners commented and discussed this item.

Commissioner Nordmo lost telephone contact @ 8:45 a.m.

6. DEPARTMENT MATTERS/ ITEMS FOR INFORMATION

A. PD Update

Sgt. Kauwelo provided an update on the following items:

- Dispatch Staffing
- New Public Community Officer
- 2 Funeral Processions (PD)
- Special Events
 - Music in the Park
 - Jazz on the Plazz
 - US Soccer Team
- Traffic collisions

B. PPW Director's Report

PPW Director Morley reviewed the following construction projects:

- Almond Grove – Broadway
- PG&E LED street light conversion
- Street Repaving Project
- Utility Project – Blossom Hill Road (San Jose Water Company, main replacement)

C. Transportation & Parking Projects Update FY 2016-17

Already discussed, 6.B.

7. COMMISSION/ COMMITTEE MEETING REPORTS

A. Town BPAC

Director Morley reported on the July 7th BPAC Master Plan Special Meeting on behalf of Chair Ristow.

B. Safe Routes to Schools

No new update. Next meeting August 24th.

C. VTA BPAC

No new update.

8. ADJOURNMENT

Acting Chair Ladd adjourned the meeting at 9:05 a.m.

Next Special Meeting: Wednesday, August 10, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE
AFTER THE NEXT SPECIAL MEETING, Wednesday, August 10, 2016.***

DRAFT

Transportation & Parking Commission
Ad Hoc Priorities Recommendation

Proposed 2016-2017 Top Priorities*

1. Transportation: explore and recommend Town Council adoption of Vision Zero
2. Transportation: investigate and recommend mitigation to staff effectively discourage "cut through" traffic and improve load capacity of roads/highways
3. Transportation: investigate and recommend mitigation steps toward calming traffic around schools at arrival and departure times including (SR2S) programs
4. Transportation: explore transit programs for students, seniors, disabled and low income riders (ref: VTA flex)
5. Transportation: address corporate busing issues within neighborhoods and areas not currently designated for supporting such service(s)
6. Parking: coordinate with Town Council Ad Hoc committee on plans for parking structure(s)
7. Parking: investigate and recommend processes for enhancing / mitigating parking issues around high school

*Please see attached worksheet used to develop these proposed Priorities. All priorities are premised with "SAFETY" as the main underlying construct.

Worksheet:
2016-2017 All Priorities Objectives and Processes
July 2016

Below is the organizational process utilized by the Ad Hoc committee to develop the proposed top priorities as proposed to the town council. Both objectives and processes are presented to aid in understanding and recognition of all issues and concerns considered by this Ad Hoc committee of the Transportation and Parking Commission.

Category Key:

1. TRANSPORTATION

2. PARKING

3. ADMINISTRATIVE & INFRASTRUCTURE

- Efficiencies
- Community Enhancements

	Short Term Process	Long Term Process
High Priority	<ul style="list-style-type: none"> • School Safety Transit 1,3 <ul style="list-style-type: none"> • Vision Zero 1 • Partnering with Schools, Businesses for better parking solutions 2 • Mitigation of town traffic congestion 1 • Enhance pedestrian crossing 3 • Corporate bus stop and usage issues in town 1,2 • Review VTA new Network Concepts and promote a position 1 (see references) 	<ul style="list-style-type: none"> • Enhance mindset of residents on transit & transportation within town 1, 3 • New parking garage 2 • VTA Senior FLEX 1 (see references) • Bussing / Youth Transit Programs 1,2 • Improved shuttle transit programming 1,2 • Remedying pass through traffic 1

Medium Priority	<ul style="list-style-type: none"> • Grant preparation 3 • Identify and remedy areas in need of traffic calming 1 	<ul style="list-style-type: none"> • Fixing potholes and streets 1,3 • Traffic flow one way streets consideration in town 1, 3 • Technologies for Safer Crossing 1, 3 • Electric Bike Rental / Communal Sharing 1, 2,3 • Agency partnerships CalTrans, CHP, Sheriff, LGMSPD 1, 2, 3 • Improved pathway lighting along trail & along other walk 1, 3
Low Priority	<ul style="list-style-type: none"> • Replacing streetlights with LED 1, 3 • Speeding mitigation programming 1, 3 	<ul style="list-style-type: none"> • Aerial transit system (see references) 1,2, 3 • Increased bike lanes 1, 2, 3 <ul style="list-style-type: none"> • Incentives for alternate transportation / transit 1, 2 • Incentives for businesses to offer resident discounts for off peak business use 1, 2 • Partner with Santa Cruz, Campbell, San Jose to create rideshare using local business parking at north end for Beach Traffic 1, 2, 3

Considerations / Later Further Discussions / Other Processes	<ul style="list-style-type: none"> • Parking space technology 2, 3 • Traffic patterns changes – one ways, round-abouts 1, 3 • Traffic study review 1, 3 • Business partnerships – shop LG now 2, 3 • Reflective vest program for schools 1 • Town “Uber” – Fácil Gato “easy cat” - town only 1, 2 (ref. VTA Network 90) • Employee specific designated parking lots with shuttle service 2 • Explore parking structures at end(s) of town rather than in the middle of town and or at Los Gatos Lodge / North 40 	<ul style="list-style-type: none"> • Explore with community and CalTrans possibility of widening Hwy 17 • Explore with community and CalTrans possibility of enhancing ingress and egress of Hwy 9 / Hwy 17 interchange
-----------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

References:

VTA

<http://www.vta.org/News-and-Media/Connect-with-VTA/VTAs-Next-Network-Concepts#.V2gWV2MTMow>

<http://www.vta.org/News-and-Media/Connect-with-VTA/VTA-Launching-FLEX-OnDemand-Transit-Pilot-Jan-11#.V2gYHGMTMow>

Alternate people mover technology

<http://www.ohsu.edu/xd/about/services/transportation-and-parking/tram/>

<http://www.seattletimes.com/seattle-news/commute-by-gondola-kirkland-may-be-up-for-the-idea/>

<http://gondolaproject.com/category/proposals-concepts/la-paz-proposals-concepts/>

<http://blog.chron.com/thehighwayman/2014/02/with-gondola-lifts-planners-have-high-hopes-for-transit/>

<http://gondolaproject.com/2013/01/14/new-urban-gondola-in-ulmer-germany/>

<http://gondolaproject.com/2016/05/19/chicago-skyline-an-intriguing-proposal/>

Prepared by Ad Hoc Committee:

Vice Chair Natalie Ladd

Commissioner Robert Buxton

Commissioner Jan Eric Nordmo